

## August 2008 Schedule

(updated Jul 29, 2008)

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 DW reports and/ or CFS Production reports complete month – end data LABOR: Reverse Jul Month-end Estimate Normal DW refresh	2  Normal DW refresh
3	4  Normal DW refresh	5  Normal DW refresh	6  Normal DW refresh	7 GL: Final Close Jul 2008  Normal DW refresh	8  Normal DW refresh	9  Normal DW refresh
10	11 LABOR: PP15  Normal DW refresh	12 LABOR: PP15 SURCHARGES Normal DW refresh	13  Normal DW refresh	14  Normal DW refresh	15  Normal DW refresh	16  Normal DW refresh
17	18 GL: Update AR Trial Table  Normal DW refresh	19  Normal DW refresh	20  Normal DW refresh	21 LABOR: AUG NOAA CORPS SURCHARGES  Normal DW refresh	22  Normal DW refresh	23  Normal DW refresh
24	25 LABOR: PP16 DISBURSEMENTS: Last run for Aug  Normal DW refresh	26 LABOR: PP16 SURCHARGES Aug Month-end Estimate SURCHARGES  Normal DW refresh	27 SLTs SLTs to be approved for Aug are due to FMB by 4:00 pm ET CA O/U Reversal - Part C  Normal DW refresh	28 SLTs 12:00 pm ET Final Approval CA SURCHARGES processed prior to the "Tier ONE" closing  Normal DW refresh	29 CFS G/L MONTH- END PRELIM CLOSING 7:00 AM ET Close Tier 1 WIP CA O/U Process. 12:00 AM ET Close Tier 2 Normal DW refresh	30 DW reports and/ or CFS Production reports complete month – end data  Normal DW refresh
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### TIER "ONE" Closing

Tier "ONE" modules will be placed in "PRELIMINARY" close for the **August 2008 General Ledger**

- PR – Purchase Requisitions (Commitments)
- PO – Purchase Orders (Obligations, etc.)
- AP – Accounts Payable (Invoices and Receiving Tickets, etc.)

8:00 AM ET: "Tier ONE" may begin working on September 2008 transactions.

### TIER "TWO" Closing

Tier TWO modules, will be placed in "PRELIMINARY" close for the **August 2008 General Ledger**

- BE – Budget Execution (Resources, Apportionments, Allotments, BOPs)  
**NOTE:** Month end G/L closing process does NOT prohibit end users from entering BOPs.
- AR – Accounts Receivable
- ALLOC – Cost Accumulation/Allocation (Surcharges, etc.)  
The Cost Accumulation Over/Under (CA O/U) process @ 7:00 AM ET on Friday August 29, 2008
- GJ – General Journal (GJs and Labor, etc.)
- GL – General Ledger
  - These transactions will affect the Cost Accumulation Surcharge & Over/Under processes.

"Tier TWO," should **NOT** enter ANY transactions while August 2008 is still open. **ONLY after August 2008** is closed may "Tier TWO" modules mentioned above begin working on September 2008 transactions.